

# 2022-2023 Barbara A. Carmen Memorial Endowment Fund Grants for Teachers

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*Unity Foundation of La Porte County*

## *PROGRAM INFORMATION*

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The **BARBARA A. CARMEN MEMORIAL ENDOWMENT FUND** was established to encourage elementary teacher empowerment through small grants. This fund is dedicated to the memory of Barbara A. Carmen, a former MCAS elementary teacher, who devoted her career to the pursuit of excellence in education. May the fruit of her dedication live on through the efforts of others.

Grant funding is available for:

- Purchase of supplies or equipment for special programs of teachers or students.
- Educational reference materials for teachers to strengthen classroom skills.
- Educational materials designed to meet special classroom needs.
- Guest speakers or outside programs for curriculum enhancement.
- Ideas which might in any way enrich curriculum or enhance teacher's ability to meet student needs.

Grant funding may not be used to pay district personnel.

**Who is eligible to apply?** This program accepts applications from teachers in K-8 schools serving Michigan City. (Barker Middle, Coolspring Elementary, Edgewood Elementary, Joy Elementary, Knapp Elementary, Krueger Middle, Lake Hills STEM Magnet Elementary, Marsh Elementary, Notre Dame Catholic School, Pine Fine Arts Magnet Elementary, Queen of All Saints Catholic School, Springfield Elementary, St. Paul Lutheran School, and St. Stanislaus Kostka Catholic School)

**How much money is available?** Each grant applicant may request up to \$400. There will be multiple recipients each year. Multiple teachers may collaborate using one application.

### **Timeline**

- Applications must be submitted by Friday, September 2.
- Awards will be announced and funds will be available in October.
- Recipients are required to submit a report detailing project implementation and outcomes by Friday, June 16. Pictures are encouraged as part of the report.

### Helpful Hints

- Describe exactly what it is that you hope to accomplish. Detail how you expect the project will reach your goals.
- First consideration will be given to requests which could not be funded in any other way.
- Programs or projects which offer recurring benefit (materials can be used over and over by many teachers or students) will generally be given more consideration than a onetime only program.
- Programs which reach the most students or teachers with their benefit will generally be given a higher priority for funding.
- Requests for funding for programs or training courses that have been proven to provide great benefit for teachers or students will be granted before programs that offer an "unknown" benefit.
- Sometimes two or more teachers sharing a project works very well as it broadens the experience base of the project managers and multiplies the number of students exposed.
- Be creative. There have been some great innovations in the field of education and most come from teachers.

### Instructions

Your application becomes valid only when completed in its entirety by **Friday, September 2, 2022**. Be sure to answer all questions thoroughly and to the best of your knowledge. You may start your application and work on it over time by clicking "Save".

It is your responsibility to inform your school administrator of your proposed project/application. As a part of this application, you will be asked to confirm that he or she approves of your application.

Please update Unity Foundation with any changes to your contact or school information. Add "unity@uflc.net" and "lvarga@uflc.net" to your contacts, e-mail address book, or safe senders list to avoid messages regarding your application being blocked or identified as spam.

If you have questions please contact:  
Lauren Varga, Unity Foundation of La Porte County  
lvarga@uflc.net

(219) 879-0327  
(219) 210-3881 (fax)

### *ADDITIONAL APPLICANT*

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#### **Additional Applicant Information\***

Is there another teacher applying to be included in this request?

##### **Choices**

Yes  
No

### *ADDITIONAL APPLICANT INFORMATION*

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#### **Name of Additional Applicant 1\***

*Character Limit: 250*

#### **Email Address of Additional Applicant 1\***

*Character Limit: 254*

#### **Additional Applicant 2\***

Is there another teacher applying to be included in this request?

##### **Choices**

Yes  
No

### *SECOND ADDITIONAL APPLICANT INFORMATION*

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#### **Name of Additional Applicant 2\***

*Character Limit: 250*

#### **Email Address of Additional Applicant 2\***

*Character Limit: 254*

### *PROJECT OVERVIEW & DESCRIPTION*

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#### **Project Title\***

*Character Limit: 100*

**APPLICATION PREVIEW**

**Grade Level\***

*Select all that apply.*

**Choices**

- Pre-K
- Kindergarten
- Grade 1
- Grade 2
- Grade 3
- Grade 4
- Grade 5
- Grade 6
- Grade 7
- Grade 8

**Is this project designed for Special Education?\***

**Choices**

- Yes
- No

**Is this a one-time or multi-use project?\***

**Choices**

- One-time
- Multi-use

**How many students will be impacted this school year?\***

*Character Limit: 250*

**Including yourself, how many teachers will be implementing this project?\***

*Character Limit: 250*

**Primary Academic Area\***

**Choices**

- Art/Music/Drama
- Language Arts
- Mathematics
- Reading/Literacy
- Science
- Social Studies
- Student Success
- Technology
- Other

**Is this project designed to be Interdisciplinary?\***

**Choices**

- Yes

APPLICATION PREVIEW

No

### Additional Academic Content Areas

Select any additional academic content areas that apply.

#### Choices

- Art/Music/Drama
- Language Arts
- Mathematics
- Reading/Literacy
- Science
- Social Studies
- Student Success
- Technology
- Other

### Project Summary\*

Please provide a 1 or 2 sentence high level view of your project. This brief description may be utilized for publications regarding grant awards.

Character Limit: 250

### Describe project including activities in which the students will participate.\*

Character Limit: 1000

### Describe learning objectives and expected outcomes of the project.\*

Character Limit: 1000

### Describe your intended method of measuring the project's success.\*

Character Limit: 1000

### Describe what makes this project unique and creative.\*

Character Limit: 1000

### Describe the project's timeline, including start and completion dates.\*

Character Limit: 1000

## BUDGET

### What is the total amount of your request?\*

Character Limit: 20

APPLICATION PREVIEW

**Budget (Upload)\***

Complete the Budget Worksheet, save it as a PDF and upload it here. Additional spaces are provided below if you desire to include additional documents to support the costs. All uploads must be in PDF format.

File Size Limit: 3 MB

**Additional Quotes or Materials**

Please provide a brief description of the item(s) you are uploading. If you have multiple items to upload, please merge them and upload them as one file or upload them individually in the provided spaces. All uploads must be in PDF format.

Character Limit: 1000 | File Size Limit: 3 MB

**Additional Quotes or Materials 2**

File Size Limit: 3 MB

**Additional Quotes or Materials 3**

File Size Limit: 3 MB

**PRESS & MEDIA RELEASE**

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**Press & Media Release\***

If selected to receive grant funding, I authorize Unity Foundation of La Porte County to use my name, likeness, and project related information in any media form and type of publication, including newsletters and annual reports.

**Choices**

- Yes
- No

APPLICATION PREVIEW

**ADMINISTRATOR ACKNOWLEDGEMENT**

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**School Administrator/Principal Name\***

Character Limit: 250

**Administrator Acknowledgement\***

I certify that I have informed my school administrator/principal of my proposed project and application, and he or she approves.

**Choices**

- Yes
- No

## *CERTIFICATION & INFORMATION*

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### **Certification\***

I certify that I will use any grant funds awarded as I have outlined in this application, and that I will return any unspent funds to the Unity Foundation of La Porte County at the conclusion of this school year.

### **Choices**

Yes

No

You may review your grant application, even after it is submitted, up until the deadline by logging into this site. If you want to make changes to your application once it has been submitted, please contact us prior to the deadline. If your contact information changes, it is important to update it here via the Profile feature (in the upper right corner of the screen when logged in).

Please visit our website at [www.ulfc.net](http://www.ulfc.net) and Like our Unity Foundation of La Porte County, Home Team of La Porte County, and Love our Lakes Facebook pages to stay up to date regarding Unity activities and grant deadlines.

**APPLICATION PREVIEW**